

Please return to:



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NOTARY

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**LEGALISATION OF EXTRACTS FROM THE COMMERCIAL REGISTER
FOR ABROAD AND OTHER DOCUMENTS
FOR FOREIGN COUNTRIES**

Further information also under www.notar-heinig.de

If you want to use a written commercial register information or a commercial register excerpt outside of Germany, you will need a certified document and also an apostille or an intermediate certification/final certification/legalisation for recognition abroad. We will be happy to notarise and obtain the required documents for you.

Please enter the details of the companies from which you require notarised documents. We only notarise documents from German companies!

I. Companies

1. Company

1. Company (name of the company):			
2. Competent local court:		HRA/HRB number:	
3. Seat: a) Street/No.:		b) ZIP Code/Place:	

2. Company

1. Company (name of the company):			
2. Competent local court:		HRA/HRB number:	
3. Seat: a) Street/No.:		b) ZIP Code/Place:	

3. Company

1. Company (name of the company):			
2. Competent local court:		HRA/HRB number:	
3. Seat: a) Street/No.:		b) ZIP Code/Place:	

Please indicate which documents are to be notarised by the companies.

II. Which documents should we notarise?

1. Company

- | | |
|--|---|
| <input type="checkbox"/> Current commercial register extract | <input type="checkbox"/> Chronological extract from the commercial register |
| <input type="checkbox"/> last list of shareholders | <input type="checkbox"/> current articles of association |
| <input type="checkbox"/> Certificate of incorporation | <input type="checkbox"/> <input style="width: 150px; height: 20px;" type="text"/> |

2. Company

- | | |
|--|---|
| <input type="checkbox"/> Current commercial register extract | <input type="checkbox"/> Chronological extract from the commercial register |
| <input type="checkbox"/> last list of shareholders | <input type="checkbox"/> current articles of association |
| <input type="checkbox"/> Certificate of incorporation | <input type="checkbox"/> <input style="width: 150px; height: 20px;" type="text"/> |

3. Company

- | | |
|--|---|
| <input type="checkbox"/> Current commercial register extract | <input type="checkbox"/> Chronological extract from the commercial register |
| <input type="checkbox"/> last list of shareholders | <input type="checkbox"/> current articles of association |
| <input type="checkbox"/> Certificate of incorporation | <input type="checkbox"/> <input style="width: 150px; height: 20px;" type="text"/> |

III. Further information

In which language should the notarisation be?

- German English Dutch French

Please let us know what should happen to the documents after notarisation!

- You will **collect** the documents as soon as we have called you.
- The documents should be sent **by post to your address**, namely to

- The documents should be sent **by post to a third party**, namely to

Please let us know who should bear our costs!

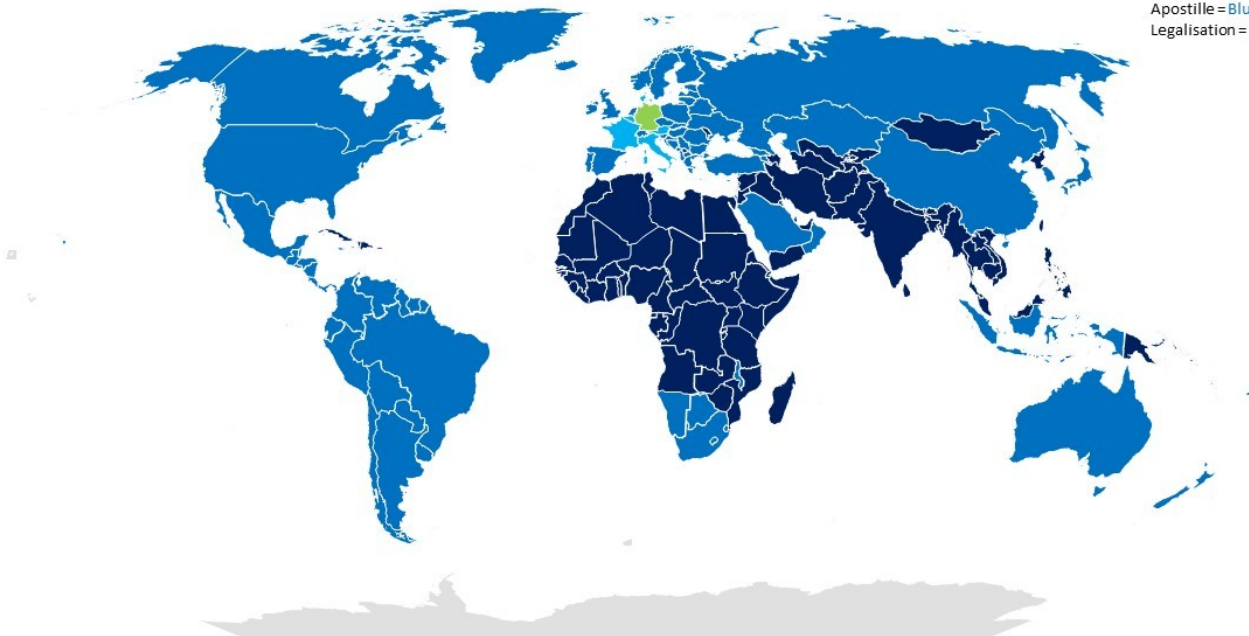
- Principle: the company**, namely:

- Exception: third party (in this case, the third party must declare to us in advance that it will bear the costs), namely:

Please also let us know in advance whether you require an apostille or interim certification/final certification/legalisation for the documents to be recognised abroad and whether we should take care of these formalities for you (or whether you would like to do this yourself). You should enquire whether you need an apostille/legalisation from the competent foreign office to which you must submit the document. You only never need an apostille or legalisation in the following foreign countries: Belgium, France, Italy, Austria, Denmark (excluding Greenland and the Faroe Islands); the authorities there accept documents from German notaries without further formalities. In the following map you can find out whether you do not need any further proof (light blue countries), an apostille (blue countries) or legalisation (dark blue countries) for your country.

World Map Apostille and Legalisation

No evidence = Light blue
Apostille = Blue
Legalisation = Dark blue



For which country are the documents required?

For the following country:

Should we obtain the apostille/intermediate authentication/final certification? As a matter of principle, we do not obtain the legalisation!

- No Apostille/interim certification/final certification by us

Do you have any other wishes/comments?

